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A summary of Roles and Responsibilities of decision making at Frassati.

ARTICLE VI
BOARD OF DIRECTORS

Section 1. Composition: The Board of Directors shall be composed of no less than three (3) persons. As long as The Church of St. Pius X of White Bear Lake, Minnesota and The Church of St. Mary of the Lake of White Bear Lake, Minnesota are the only two (2) Sponsoring Parishes, the pastor of each Sponsoring Parish shall be a member of the Board of Directors and the third member of the Board of Directors shall be a person chosen by the pastors of the sponsoring parishes and appointed by the Archbishop. If the Corporation adds one or more additional Sponsoring Parishes pursuant to Article II of these Bylaws, then the Pastor of the additional Sponsoring Parish or Parishes shall be a member of the Board of Directors and the member chosen by the pastors of the sponsoring parishes shall cease to be a member.

Section 3. Powers: The business of the corporation shall be managed by or under the direction of the Board of Directors. The Board of Directors shall have the power to do and perform all acts and functions not inconsistent with the Articles of Incorporation, these Bylaws, and the laws of the State of Minnesota. The Board of Directors shall have the power and authority for the operation of the corporation and the power to specify any powers, duties, and obligations to be carried out by the Moderator, the School Principal or the School Advisory Council as deemed appropriate by the Board of Directors, except for the following powers which are, subject to the limitations set forth in Section 5 of this Article VI, reserved exclusively to the Board of Directors:

- a. Change in the mission or philosophy of the School;
- b. Approval of the long-range plan;
- c. Approval of a balanced annual budget for the operation of the School;
- d. Appointment and removal of the School Principal;
- e. Consultation with the Moderator in the evaluation of the School Principal of the School;
- f. Approval of any financial review or audit;
- g. Approval of any changes to the Bylaws or the Articles of Incorporation of the corporation;

- h. Dissolution of the School Advisory Council;
- i. Sell, lease, or alienate property of the School;
- j. Borrow money or pledge assets of the School;
- k. Incur any single financial obligation in excess of \$10,000 beyond the approved budget;
- l. Merge or consolidate with any other corporation; and
- m. Voluntarily dissolve the corporation.
- n. **Section 5. Moderator and Chaplain:** ...The Moderator is the liaison between the Board of Directors and the School Principal in the daily operation of the School. Subject to the Board's authority to appoint and remove the School Principal, the Moderator shall supervise and annually evaluate the School Principal, using the assessment tools and guidelines provided by the Office of Catholic Schools.
- o. The Moderator shall celebrate and direct the liturgical functions of the School and otherwise provide pastoral care to the school community in accord with the requirements of canon law, unless a Chaplain has been appointed by the Archbishop. If a Chaplain is appointed, the Chaplain must be a priest, but otherwise the appointment is at the free conferral of the Archbishop. The Chaplain shall celebrate and direct the liturgical functions of the School and otherwise provide pastoral care to the school community in accord with the requirements of canon law.

ARTICLE VIII SCHOOL PRINCIPAL

Section 1. Appointment and Duties: The Board, after consultation with the School Advisory Council, shall appoint a person to be School Principal of the School. The School Principal shall be the chief administrator of the School; shall have the day to day responsibility for the operation of the School; and shall be responsible to the Board of Directors...

ARTICLE X SCHOOL ADVISORY COUNCIL

Section 1. Composition: The School Advisory Council is established under the direction and control of the Board of Directors to carry out the duties set forth in these Bylaws. The School Advisory Council shall consist of no fewer than seven (7) and no more than eleven (11) voting members, as appointed by the Moderator after consultation with the School Principal and the Board of Directors. The School Principal, the Moderator, and the Chaplain shall serve as ex officio members. The Moderator may also appoint any assistant School Principal or other faculty member to serve on the School Advisory

Council as a non-voting member, but not subject to the term limits as specified in Section 4 below. All other members shall have the authority to vote.

Section 2. Duties: The School Advisory Council shall have those powers and shall perform those duties as specified in writing by the Board of Directors. The School Advisory Council's primary purpose is the advancement of the School in accordance with the School's mission statement, which provides as follows:

Frassati Catholic Academy is dedicated to educating and forming students in a nurturing environment grounded in the Catholic Tradition, inspiring in students a life-long love of learning, empowering students to grow in faith, and encouraging them to share their gifts and talents in building the common good.

In addition, the School Advisory Council shall have the following powers and duties, subject at all times to the Board of Director's reserved powers:

- a. Review the school's mission statement and recommend to the Board of Directors changes thereto;
- b. Develop a long-range plan for the School for review and approval by the Board of Directors, and recommend to the Board of Directors changes thereto;
- c. Plan and at the direction of the Board of Directors implement annual action plans under the long-range plan;
- d. Advance the School through marketing and development;
- e. Review the School's annual accreditation report;
- f. Implement policies at the direction of and as approved by the Board of Directors and formulate policies for consideration by the Board of Directors; provided that School policies may not conflict with Archdiocesan mandates;
- g. Review quarterly income and expense statements for the School;
- h. Assist the School Principal in developing the next year's proposed balanced annual budget for the School for submission to the Board of Directors by February 1st of each year, including recommendations regarding tuition, fees, and faculty and staff salary and benefits;
- i. Assist the School Principal in developing plans, for submission to the Board of Directors, to raise funds or cut expenses if the current year budget is not projected, by March 31st, to be balanced by June 30th;
- j. Participate in a consultative role with the Board of Directors in the search and selection process of the School's Principal;
- k. Recommend new members for the School Advisory Council for approval by the Moderator; and
- l. Complete an annual self-evaluation of the work of the School Advisory Council.

The above powers shall remain with the School Advisory Council unless and until the Board of Directors deems it necessary to modify such powers and duties by adoption of a resolution for that purpose.

Please refer to the complete Bylaws of Frassati Catholic Academy on our school webpage.