

4690 Bald Eagle Avenue White Bear Lake, MN 55110-3499 Parish and School Office 651-429-7771 Fax 651-429-9539

School Advisory Council September 10, 2019 Media Center 6:30-8:00 PM Agenda

Location of Meeting: Faith Formation Suite

In Attendance: Patrick Gallivan, Ken Jensen, Rebecca Conroy, Heidi Hughes, Kelly Ennis, Sue Schmidtbauer, Erin DaRosa, Coralie Kroll, Aubrey Bork, Elyse Sienko, Father Talbot, Melissa

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Unable to Attend: Fr. Mackenzie

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Activity Activity	Actions
Opening Prayer – Father Talbot	
 Approval of minutes from previous meeting August, 6th: Approved Motion: Heidi Hughes Second: Rebecca Conroy 	5 min
SAC Business: Open Forum- none	Discussion 0 min
 SAC Standing Committees –Updates, Next Steps Pastors – Administrative Board Meeting 2019-20 budget based on 218 students but we have 206 and one teacher resigned which helps offset Parishioner donation of \$50K for Learning Lab – similar to last year School fundraising initiative Board has elected to keep cash available to invest in incentives to attract more families and also to reach alumni for fundraising to help grow revenue and increase revenue Attracting new members to SAC Targeting some St Pius representation - to be included in announcement to St Pius parishioners (with other Frassati info) ACTION: Principal Gallivan and Elyse to send out note with current positions and positions available By next meeting, have positions settled 	Discussion Information Sharing 15 min
 Principal – Administrative 8th grade High School Visits Last year at Sysco meeting with enrollment teams from Catholic High Schools, decided to change format and target audience of visits Include 7th grade Include parents as decision makers and to solicit parent/student 	Discussion 30 min
discussion on high school choice "College Fair" style Date = 9/27 Uniform Review Message – to be included in Thursday Newsletter Website Updates Complete aside from home page ACTION: Beginning week of 9/16 - SAC can review and note if	10

anything is missing or if things can be found easier

- Development Project
 - Begin a sustainable 'annual fund'
 - \$500K will be needed to bridge the gap over the next few years
 - Consultant hired to help attract bigger donors and bridge to additional efforts focused on local level to fill in the remainder
 - Eventually work to hire a person who raises funds (including their salary/incentive based position)
- MNSAA Annual Report Update on track for October deadline
- Enrollment update
 - Exit interview information -
 - Principal Gallivan makes personal calls when families do not re-enroll
 - Finances and test scores main reasons for not re-enrolling
 - 8 kids from 2018-19 we don't know what school they enrolled in
 - Plan to enhance current efforts and get additional actionable information to aid retention:
 - Can we make the "exit interview" a more streamlined and objective process?
 - How do we handle reasons that families may not be comfortable revealing?
 - Ned proposal to put together 'report' for the board
 - o ACTION: Aubrey to draft timeline from conversation
 - ACTION: Ken to communicate with Kate to review and gain info on how other schools to exit interviews
 - Total K-8 2019-10: 206
- Grade 8 School Garden
 - Kids are harvesting and eating foods from last year
 - Garden committee to start planning for spring
- Fundraising-
 - 5K ~300 currently registered
 - Volunteer info going out soon
 - Still need sponsors
- Finance: none
- Strategic Planning:
 - Summer Survey (Erin and Rebecca) to report back next month
 - Annual report update: 4 page high level overview
 - Timeline:
 - Pat and Kate content/images/rough design end of Sept.
 - Melissa: design 10/1-10/14
 - Distribution to school following draft submission for MNSAA requirements.
- Co-Curricular:
 - Fall soccer K-2 first night was 9/8, ~25 kids
 - Fall Spirit Wear new stuff launched in the fall, coupon available
- Other Business: -
- Motion to Adjourn Meeting:

First Motion: Kelly Ennis Second: Ken Jensen

• Closing Prayer – Principal Gallivan

Discussion
5 min
Next Meeting:
October 1,
2019