

**School Advisory Council  
Tuesday September 1, 2020  
Virtual Meeting  
6:30-7:30 pm  
MINUTES**

Location of Meeting: Virtual Google Meeting

In Attendance: Patrick Gallivan, Coralie Kroll, Elyse Sienko, Aubrey Bork, Father Talbot, Jennifer Docken, Sue Schmitbauer, Heidi Hughes, Betsy Russ, Kristie Altstatt, Andy Persby, Sarah Pedersen

Unable to Attend:

Activity	Actions
<ul style="list-style-type: none"> <li>● Opening Prayer - Father Talbot</li> </ul>	
<ul style="list-style-type: none"> <li>● Approval of minutes from previous meeting: TBD via email Approved Motion: First - _____, Second- _____</li> </ul>	
<ul style="list-style-type: none"> <li>● SAC Standing Committees –Updates, Next Steps           <ul style="list-style-type: none"> <li>★ <b>Welcome to new members and SAC summary</b></li> <li>★ “The School Advisory Council (SAC) is a consultative body that reports to and advises the principal and moderator on issues of policy, budget, practice and program, includes several subcommittee that includes: Curriculum, Strategic Planning, Co-Curricular, Finance, and Technology. Members serve a three-year term on the SAC which include monthly full committee meetings and subcommittee meetings as needed”               <ul style="list-style-type: none"> <li>○ Kristie Altstatt, Betsy Russ, Andy Persby, Sarah Pedersen</li> <li>○ Keep in mind to consider all families as well as your own</li> <li>○ SAC meeting structure.</li> <li>○ Welcome bags for teachers</li> </ul> </li> <li>★ <b>Board of Director and Pastor Updates</b> <ul style="list-style-type: none"> <li>○ Assign new roles-</li> <li>○ Board has focused on budget and COVID conversations</li> <li>○ Chapel is almost completed</li> <li>○ Mass plan and prayer opportunities will continue to evolve.</li> </ul> </li> <li>★ <b>Principal – Administrative</b> <ul style="list-style-type: none"> <li>○ Welcome new members</li> <li>○ Enrollment                   <ul style="list-style-type: none"> <li>■ 56 new families</li> <li>■ 3’s full at -16</li> <li>■ 4 y/o ½ day full at 10</li> <li>■ prek &amp; 4- 45</li> <li>■ K-31</li> <li>■ 1-30</li> <li>■ 2-30</li> <li>■ 3-35</li> <li>■ 4-27</li> <li>■ 5-32</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

- 6- 19
- 7-20
- 8-18
- K-5 max is 16 per class
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- **Staffing** - 10 new teachers
- **COVID Updates (will be communicated - by open house)**
  - Entering and exiting differently, one way pattern and students will go to their rooms.
  - Temperatures will be taken when entering
  - Lockers with grade groups
  - All students will receive masks
  - Mrs. Lehn will coordinate distance learning
  - Older students will use google classroom if needed
- **Parent emails about school hours**
- **5K-** Change Date to wkd of 10/10
- **First Believe and Read** - inservice for teachers on 9/1/2020
- **RE-initiate room “Parent teacher contact”**
- ★ **Marketing/Fundraising**
  - Push the 5 K to a virtual event October 10-12th
    - Frassati 5K activities through the week.
    - What is our fundraising goal? (Follow up next meeting)
    - Silent Auction using online platform
- ★ **Follow up from last year-** Retention
  - Phone calls to new and old families
  - NEW Ideas to follow up
  - Kristie and Andy will follow-up with attaining room parents
  - Parent Friday activities

### **FCA 2019-2020 Highlights**

1. New school uniform policy created-enacted
2. FCA 5K- Fundraiser support committees
3. Support staff at open houses
4. Support Student spirit wear and extra curricular activities (open gym, art club, school garden, mother son event)
5. Provided feedback for Student distance learning
6. Increase teacher involvement in SAC through implementing sharing of minutes with teachers via email after meetings
7. School marketing video created
8. Fund a need supporting the new Sacred Space/Chapel
9. Updates to school website
10. Work to increase retention of current families
11. School survey work to support teachers and students

### **FCA 2020-2021 Work to be completed**

1. Adding new members
2. Complete the teacher and school discipline policy revisions including book study and new discipline policies

<ol style="list-style-type: none"> <li>3. Sharing new marketing video</li> <li>4. Continue Retention work- reaching out to new families</li> <li>5. Continue to offer socially distanced or COVID appropriate extra curriculars</li> </ol>	
<ul style="list-style-type: none"> <li>● Other Business: -</li> <li>● Motion to Adjourn Meeting: First - Melissa Gacek, Second – Betsy Russ</li> <li>● Closing Prayer –</li> </ul>	<p>Discussion  <b>5 min</b>  <b>Next Meeting:</b>  <b>October, 6</b>  <b>2020</b></p>