

**School Advisory Council
Tuesday October 6th, 2020
Virtual Meeting
6:30-7:30 pm
MINUTES**

4690 Bald Eagle Avenue
White Bear Lake, MN 55110-3499

Office Contact
651-429-7771

Location of Meeting: Virtual Google Meeting

In Attendance: Patrick Gallivan, Coralie Kroll, Elyse Sienko, Aubrey Bork, Heidi Hughes, Betsy Russ, Kristie Altstatt, Andy Persby, Sarah Pederson, Jennifer Docken

Unable to Attend: Fr. Talbot, Fr. TJ

Activity	Actions
<ul style="list-style-type: none"> Opening Prayer – P. Gallivan 	
<ul style="list-style-type: none"> Approval of minutes: June Approved Motion: First – Melissa; Second – Jennifer Approval of minutes: September First - Kristie; Second - Betsy 	<p>Aubrey email to Peggy to post on Frassati website (ask Peggy to email to teachers)</p>
<ul style="list-style-type: none"> SAC Standing Committees – Updates, Next Steps <ul style="list-style-type: none"> ★ Define SAC roles and process for approval and coordination - Father/Pat <ul style="list-style-type: none"> ○ Existing: <ul style="list-style-type: none"> ■ If you have an idea - put it on the agenda for next meeting ■ Form on website: "I have an idea" goes through Pat ■ Request that requires work – goes through Pat ■ Minor school procedures/policies – Pat decides ■ If change something in handbook – Board of Directors decides ○ Define: <ul style="list-style-type: none"> ■ Roles and Responsibilities for SAC during school year and off school year - TBD ■ Process, Procedure, and Goals - TBD ★ Board of Director and Pastor Updates <ul style="list-style-type: none"> ○ Assign new roles ○ Mass plan and prayer opportunities will continue to evolve ★ Principal – Administrative <ul style="list-style-type: none"> ○ Enrollment numbers - sent prior to meeting via email <ul style="list-style-type: none"> ■ 243 – K-8 ■ 45 – PreK ■ Some grades full – getting calls from interested families, requiring thorough visits to ensure commitment ○ New Development Director: Monica Kenney <ul style="list-style-type: none"> ■ Responsibilities include: new income streams and support of fundraising, help get annual fund going, endowment ■ Potential to have her share update with SAC (November) ○ Conferences - In Person vs. Virtual <ul style="list-style-type: none"> ■ Overall – parents are comfortable with either option and want to be respectful of teacher needs 	<p>Elyse to share draft (R&R, Process, Procedure, Goals) with Kristie, update, and share with Pat for next meeting</p> <p>Opportunity to provide volunteer opportunities like participation in lunch hour (visit with teachers); Send ideas on how to volunteer, given COVID limitations, to Kristie and Andy</p> <p>Include directions on how to do Virtus training refresh in upcoming newsletter</p> <p>How can we bring in person creative art education to the school? Email ideas to Elyse</p>

- Virtual – everything is virtual these days, so we’re used to it and it’s convenient; if teachers want this it can work
 - In Person – get face time with teacher, may be beneficial for preschoolers, contributes to engaging new families
- Christmas program plan – Decorate a space where kids perform in groups of safe sizes, record and edit into a program, and then families can watch virtually
- Continuous enrollment 2021-2022 –
 - Communicate by Dec 1
 - Start enrollment in Jan with an opt out (vs opt in)
 - Opt out option allows families to sign off and not re-complete annual forms/auto enroll
 - Brings Frassati up to speed with other schools taking similar approach for past 3+ years
- WBLCA Art Program Update –
 - Not able to have on site activities (had been 4/year) – want to maintain relationship, videos are available
 - Looking for artists who can come on site (ad hoc)
 - Becky Schmitz
 - Kid Create
 - SAC Parents – brainstorm, email ideas (think broad on definition of ‘art’ and ‘who’ could share)
- New Dismissal procedure - Friday question
 - Car line first (bf buses) is helping (M-Th) in terms of targeting time
 - Friday – lots of waiting in the car, but best option to ensure all students get to correct families for pick up, weather will cause need for ‘winter plan’
- ★ **Marketing/Fundraising**
 - 5 K to a virtual event - October
 - Silent Auction using online platform
 - 434 total registrations
 - Bc of Oct 1 deadline for shirts, thinking this may be bulk of registrants
 - \$11K in registrations so far
 - 283 in bidding app
 - Sponsorship at ~\$4K
 - Total is close to \$20K
 - Gala committee recruitment – request for volunteers and put together description of help needed
- ★ **Development and Enrollment**
 - Reaching out to new families –
 - Welcome emails sent 10/01 to 56 new families and called those who were not reached; second email f/up 10/6
 - Questions asked by new families include: seeking volunteering ideas/opportunities, why asking religious affiliation, clarify/remind how the \$500 fundraising goal works, looking for opportunities to interact with kids in the school
 - Happy to hear someone taking time to reach out to them

Send ideas for swag to Kristie

<ul style="list-style-type: none"> ○ Retention Committee Report – <ul style="list-style-type: none"> ■ Potential to send the “welcome email” to every family with appropriate alterations (work with Monica) ■ Rent out movie theatre ■ Post organic activities on FB ■ Provide Goodie Bag w/ Hershey Hugs, Frassati swag, card – monthly?/quarterly? to all children handed out Friday to parents at pickup ■ Create mentor family program (Mentor family volunteer hours) ■ Room parent program - Establish one room parent for each grade (volunteer hours) – parent is collaborator bn parents and teacher – ask teachers if they would want (at next faculty meeting) ★ Spirit Wear/Extra curricular - New adds/gift cards - hats ● FCA 2020-2021 Work to be completed <ol style="list-style-type: none"> 1. Adding new members 2. Complete the teacher and school discipline policy revisions including book study and new discipline policies 3. Sharing new marketing video 4. Continue Retention work- reaching out to new families 5. Continue to offer socially distanced or COVID appropriate extra curriculars 	
<ul style="list-style-type: none"> ● Other Business: - ● Motion to Adjourn Meeting: First - Kristie Second – Betsy ● Closing Prayer – Pat 	<p>Discussion 5 min Next Meeting: November 3, 2020</p>