

**School Advisory Council
Tuesday November 3, 2020
Virtual Meeting
6:30-7:30 pm
MINUTES**

Location of Meeting: Virtual Google Meeting

In Attendance: Patrick Gallivan, Coralie Kroll, Elyse Sienko, Aubrey Bork, Jennifer Docken, Heidi Hughes, Betsy Russ, Kristie Altstatt, Sarah Pederson, Fr. Talbot, Glen Blomgren, Melissa Gacek, Emily Korb

Unable to Attend: Andy Persby, Father TJ

Activity	Actions
<ul style="list-style-type: none"> ● Opening Prayer - Father Talbot 	
<ul style="list-style-type: none"> ● Approval of minutes from previous meeting: Approved Motion: First - Sarah Pederson, Second - Kristie Altstatt 	
<ul style="list-style-type: none"> ● SAC Standing Committees – Updates, Next Steps <ul style="list-style-type: none"> ★ Board of Director and Pastor Updates - Father Talbot <ul style="list-style-type: none"> ○ Grateful for outreach to families ○ Caribou gift card to all teachers to show gratitude of extra work ○ Pleased with 5K and all efforts related ○ Financials on target ○ Mass plan and prayer opportunities will continue to evolve <ul style="list-style-type: none"> ■ Trying to work within participation limits – split into groups ■ Working with Father TJ to find the best times based on current availabilities ■ Students that have sacraments prioritized and then those that are receiving sacraments would be next ★ Principal – Administrative <ul style="list-style-type: none"> ○ Define SAC roles and process for approval and coordination. <ul style="list-style-type: none"> ■ Process for new Ideas: <ul style="list-style-type: none"> ○ Kate out on maternity leave (Monica filling in) ○ Email ideas to Pat who will then delegate to appropriate party ○ Use subject line SAC IDEAS/INPUT ■ Process for Social media posts: Email Peggy and Monica ○ Assign new roles- <ul style="list-style-type: none"> ■ Emily Korb - Education ■ Sarah Pederson - Finance/Acknowledging teachers ideas, contribute for distance learning ○ Conferences – Virtual (requires more transition time, so 15 min conference followed by 10 min transition) <ul style="list-style-type: none"> ■ Prioritize homeroom teachers ■ Sign up for secondary teachers in second week as available ■ Distance students start with Homeroom (then Mrs. Lehn if available) ○ Christmas program plan – 	

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Location at church to allow distance, appropriate decor and decent acoustics ■ Children go tape and then pieces edited together ○ Map Testing <ul style="list-style-type: none"> ■ Scores delivered to parents wk of 11/9 ■ Reading and Math complete (teachers been able to work with these scores since wk of 10/19) ■ Distance learning students to be included in next phase after these scores recorded ○ Believe and Read – overall pleased with results so far <ul style="list-style-type: none"> ■ Coach working with teachers currently ■ All new teachers are nearly complete with individual meetings ■ After 11/4 meeting, additional newsletter updates to be sent ○ Art Program Update/Ideas - (Elyse) <ul style="list-style-type: none"> ■ Parents or volunteers make videos and send in videos and materials – consider how the video is made to appeal to varying ages – Jen Docken <ul style="list-style-type: none"> ○ Like “Art Club” during school – ~30-minute projects ○ Create document with something that clearly shows what goals are, what might be needed for students, appropriate age level for project (trying to prevent parents from having to go to store) ○ Create suggested projects and have teachers select some that would be appropriate ○ Potentially have sample to share with parents as idea starter and also suggest themes (such as season) ■ Kids create studios – <ul style="list-style-type: none"> ○ Mobile visits to schools (but also can set up virtual lessons) ○ Need to get more info to understand costs ■ Square One Art will occur following Christmas (may be virtual) ○ School improvement Plan <ul style="list-style-type: none"> ■ 2020-2021 Goals – identify a person to do a program evaluation of STREAM program for strengths/opps for growth ■ Looking at St Thomas and MSF for evaluation ■ Spring – written plan for 2021-22 for improvement ■ Safe and productive learning opportunities to implement within school policy (help students manage through current ‘crisis’ situation) ○ Virtual open house – Pat and Father Talbot developing idea; discuss at December meeting ★ Marketing/Fundraising <ul style="list-style-type: none"> ○ 5K update <ul style="list-style-type: none"> ■ \$34K raised so far, higher than last year ■ Cost to run was lower due to virtual format ■ Silent Auction using online platform (Clickbid) 	<p>Jen to outline program for Art Club and communication for newsletter (seeking volunteers)</p>
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<ul style="list-style-type: none"> ○ Spring Gala – initial meeting to kick-off planning 11/5 ★ Development and Enrollment <ul style="list-style-type: none"> ○ Touch points with families quarterly – first went out 11/2 ○ Room Parent Program – Kristie to send Pat description to review (15 hours/year for parent who does it) ○ Mentor families – calls, texts, emails 1xmonth or so; Kristie to put together description ○ Reaching (email) out to “old” current families as retention opportunity – how’s school year going? ○ School song contest – send ideas to Kristie ★ Spirit Wear/Extra curricular ★ Teacher appreciation from SAC <ul style="list-style-type: none"> ○ Muffins and doughnuts after meetings ○ Also consider way to incorporate Mrs. Lehn ● FCA 2020-2021 Work to be completed <ol style="list-style-type: none"> 1. Adding new members 2. Complete the teacher and school discipline policy revisions including book study and new discipline policies 3. Sharing new marketing video 4. Continue Retention work- reaching out to new families 5. Continue to offer socially distanced or COVID appropriate extra curriculars 	<p>All to send ideas on how to conduct school song contest to Kristie</p>
<ul style="list-style-type: none"> ● Other Business: - none ● Motion to Adjourn Meeting: First – Melissa; Second – Sarah ● Closing Prayer – Father Talbot 	<p>Discussion 5 min Next Meeting: December 1, 2020</p>