



Office Contact
651-429-7771

**School Advisory Council
January 2, 2018
Faith Formation Suite
6:30-8:00 PM**

Location of Meeting: Faith Formation Suite

In Attendance: Fr. Bambenek, Rebecca Conroy, Erin DaRosa, Barbara O’Brien, Melissa Gacek, Rheanna O’Brien, Jessica Parrucci, Kelly Ennis, Patrick Gallivan, Ken Jensen, Jess Cherrier, Bridget Heintz, Fr. Talbot

Unable to Attend: Elyse Sienko, Brian Bonin, Dave Bendel
NEXT MEETING: February 6, 2018

Activity	Actions
<ul style="list-style-type: none"> Opening Prayer – Fr. Bambenek 	
<ul style="list-style-type: none"> Approval of minutes from previous meeting November 7, 2017 Motion to Approve: Barbara; Second: Kelly Approval of minutes from previous meeting December 5, 2017 Motion to Approve: Kelly; Second: Erin 	10 min
<ul style="list-style-type: none"> SAC Business <ul style="list-style-type: none"> Open Discussion Erin DaRosa: Study/Organizational Skills <ul style="list-style-type: none"> Targeting Middle School students Proposing as a way to validate value proposition of FCA Used by local public schools; need comparison to peers Staff concerns (Rheanna): time allotment, costs, one-size-fits-all approach Pat discussed options to integrate with grade schedules Group discussed opportunity to implement as after school, fee-based program (augment with grant?) SAC representative work with Principal to build formal recommendation to SAC, BOD 	Discussion 20 min
<ul style="list-style-type: none"> Board of Directors’ Updates – Fr. Talbot/Fr. Bambenek/Dave B <ul style="list-style-type: none"> Finance Council held initial meeting 	Discussion 5 min

- SAC Standing Committees –Updates, Next Steps
 - Pastors – Administrative
 - None
 - Principal – Administrative
 - Received \$10K Innovation Grant from CSCoE
 - 5K financial update

Income	\$45,681.30
Expenses	\$3,678.55
Net	\$42,002.75
Invoices Outstanding	\$9,045

- Enrollment projections (handout) shared with members; input to BOD for budget/tuition
- Online registration process: TADS will be system used beginning with 2018-19 school year
- Discussion on registration fees/tuition/promotional deals with respect to January Open House/CSW
 - Due to timing of meetings, SAC input on proposed registration details will be handled electronically

- SAC Sub-Committees
 - Teacher Advisory
 - Rheanna met with Ofc Tracy (WBLPD); just missed scheduled event
 - Rheanna and Pat to engage Archdiocese spring 2018 regarding Net Smartz
 - Fundraising
 - Gala update
 - Promo materials on school website
 - Raffle ticket sales coming soon
 - Solicitation working through Fund-A-Need options
 - 2018 5K pre-planning begins late January
 - Marketing/Advancement & ROOTS
 - Alumni Night (classes 2015, 2016 & 2017): Gathering of info with Erin’s help
 - Jan 6, low response
 - Middle Info Night Jan 18, 6-7pm
 - Simple event marketing to FCA 4th & 5th grades

Discussion
Information Sharing **20 min**

Discussion **30 min**

<ul style="list-style-type: none"> ▪ Open House Jan 30, 6-8pm: We would appreciate all hands on deck to greet, give tours and answer questions <ul style="list-style-type: none"> ● Similar format to 2017 event ● Geared to outside (new) families ● Specific task requests via email 	
<ul style="list-style-type: none"> ● Open Discussion ● Date/time for next SAC meeting ● Review action items <ul style="list-style-type: none"> - Ken to circulate registration info electronically to SAC after BOD finalizes plan ● Adjourn ● Motion to adjourn: Melissa; second: Barbara 	<p>Discussion 5 min February 6, 6:30-8:00</p>
<ul style="list-style-type: none"> ● Closing Prayer – Fr. Bambenek 	